



# Workplace *Basics*

## Certificate of Completion

Congratulations on completing all eight modules of the Workplace Basics quiz:

- 1 Pay and awards
- 1 Leave
- 1 Types of employment
- 1 Record-keeping and pay slips
- 1 Flexible work and work life balance
- 1 Termination including redundancy
- 1 Disputes and grievances
- 1 Regulated workers

Fair Work Ombudsman